

**FEBRUARY BAR EXAM APPLICATION
INSTRUCTIONS**

ADMINISTRATION OF THE FEBRUARY EXAMINATION IS DEPENDENT ON TEN OR MORE APPLICANTS. FEES PAID, EXCLUDING THE INVESTIGATIVE FEE, WILL BE REFUNDED ONLY IN THE EVENT OF LESS THAN TEN APPLICANTS. THE INVESTIGATIVE FEE IS NOT REFUNDABLE.

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If you have submitted a North Dakota law student registration application or a North Dakota bar examination application within the last three years, this is not the appropriate application. The appropriate application is the supplemental February bar examination application (red) which may be obtained from the Dean's Office, University of North Dakota School of Law, or by contacting the State Board of Law Examiners at 701-328-4201.

EXAMINATION APPLICATIONS POSTMARKED LATER THAN DECEMBER 15 PRIOR TO THE OPENING DAY OF THE FEBRUARY EXAMINATION FOR WHICH APPLICATION IS BEING MADE WILL NOT BE ACCEPTED.

Filing Deadlines and Fees

IF YOU ARE A CURRENT LAW STUDENT AND WILL BE AWARDED YOUR JURIS DOCTOR DEGREE PRIOR TO THE OPENING DAY OF THE FEBRUARY EXAM FOR WHICH APPLICATION IS MADE, OR YOUR JURIS DOCTOR DEGREE WAS AWARDED NOT MORE THAN ONE YEAR AGO AND YOU HAVE NOT SUBMITTED AN APPLICATION IN ANOTHER STATE, the following fees must accompany this application:

- 1) If this application is filed by December 1 prior to the February exam for which application is made, a fee of \$550 (\$400 late law student registration filing fee plus \$150 examination fee) payable to "State Board of Law Examiners."**

OR

- 2) If this application is filed later than December 1, but by December 15 prior to the February exam for which application is made, a fee of \$600 (\$400 late law student registration fee plus \$150 examination fee plus \$50 late examination filing fee) payable to "State Board of Law Examiners."**

IF YOUR JURIS DOCTOR DEGREE WAS AWARDED MORE THAN ONE YEAR AGO OR IF YOU HAVE SUBMITTED AN APPLICATION IN ANOTHER STATE, the following fees must accompany this application:

- 1) If this application is filed by December 1 prior to the February exam for which application is made, a \$150 examination fee, payable to "State Board of Law Examiners."**

OR

- 2) If this application is filed later than December 1, but by December 15 prior to the February exam for which application is made, a fee of \$200 (\$150 examination fee plus \$50 late examination filing fee) payable to "State Board of Law Examiners."**

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IN ADDITION TO THE ABOVE FEES, THE FOLLOWING FEE MUST ACCOMPANY THIS APPLICATION:

(CONTINUED)

An investigative fee in the form of a money order or check **payable to the National Conference of Bar Examiners**. This fee may be charged to Visa or MasterCard, using the "Method of Payment" form attached to the application. Please refer to the "Request For Preparation Of A Character Report" form attached to the application to determine the appropriate fee amount.

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The items delineated in paragraphs 1 through 6 will constitute your application for admission by bar examination:

- 1) The application, attached.
- 2) One executed original "Petition" form, attached.
- 3) A recent 2" x 2" photograph.
- 4) One executed original State Board of Law Examiners' "Authorization and Release" form, attached. This form is **in addition** to the three National Conference of Bar Examiners release forms attached to this application.
- 5) **Requests for special testing accommodations must accompany this application and will be referred to the State Board of Law Examiners for consideration.**
- 6) **Requests to type the Multistate Performance Test (MPT) and/or the Multistate Essay Examination (MEE) must accompany this application and include a detailed description of the typewriter to be used, outlining specifically all capabilities of the typewriter, as well as copies of the typewriter manual pages describing the typewriter and its capabilities.**

Each question on this application must be answered completely. Answers should be typewritten, however, answers legibly printed in black ink may be accepted. Do not leave any answers blank. If a question does not apply, enter N/A. Give complete addresses, including street names and numbers, city, state, and postal zip codes.

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Official prelegal and legal education (reflecting receipt of the JD degree) transcripts must be forwarded **directly to the State Board of Law Examiners** by the appropriate registrar.

A copy of the law school application must be forwarded **directly to the State Board of Law Examiners** by the law school admission office.

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Return completed application to:

State Board of Law Examiners
Judicial Wing, 1st Fl.
600 E Boulevard Ave., Dept. 180
Bismarck, ND 58505-0530

A salmon-colored sheet with general information about the state bar examination is attached.

YOU ARE ENCOURAGED TO RETAIN A COPY OF YOUR BAR EXAMINATION APPLICATION FOR YOUR RECORDS AS REQUESTS FOR A COPY WILL INVOLVE A COPYING CHARGE.